

# **CHAPTER 60**

## **Overhead/Crews**



## **CHAPTER 60 – OVERHEAD/CREWS**

### **61 National Interagency Incident Management System (NIIMS) Positions**

- 61.1 Overhead Positions Listed in the National Interagency Incident Management System (NIIMS) Wildland and Prescribed Fire Qualification System Guide, PMS 310-1, January 2006, NFES 1414.**  
This document is located at:  
<http://www.nwcg.gov/pms/docs/PMS310-1.pdf>

### **61.2 Incident Qualifications and Certification System (IQCS) Position Codes**

The Incident Qualifications and Certification System (IQCS) is an information management system that tracks training and certifications for Wildland Firefighters. For a complete list of all IQCS recognized Position Codes, refer to the following web site:

<http://www.nifc.gov/nicc/logistics/references.htm>

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## 62 Crews and Fire Use Modules

### 62.1 Type 1 Interagency Crews

For a complete list of all Type 1 Interagency Crews, refer to the following web site:  
[http://www.nifc.gov/nicc/logistics/references/Type\\_1\\_Crews.pdf](http://www.nifc.gov/nicc/logistics/references/Type_1_Crews.pdf)

### 62.2 Minimum Crew Standards for National Mobilization

**MINIMUM CREW STANDARDS FOR NATIONAL MOBILIZATION**  
 (Revised 11/2003)

Minimum Standards	Type 1 <sup>1</sup>	Type 2 with IA Capability	Type 2	Type 3
Fireline Capability	Initial attack/can be broken up into squads, fire line construction, complex firing operations(backfire)	Initial attack/can be broken up into squads, fireline construction, firing to include burnout	Initial attack, fireline construction, firing to include burnout	Fireline construction, Fireline improvement, mop-up and rehab
Crew Size	18-20			
Leadership Qualifications	Permanent Supervision Supt: TFLD, ICT4 Asst Supt: STCR, ICT4 3 Squad Bosses: CRWB(T), ICT5	CRWB 3 ICT5	CRWB 3 FFT1	
Bilingual Requirement	CRWB and FFT1's must be bilingual (able to read and interpret) in language of crew.			
Experience	80% 1 season	60% 1 season	40% 1 season	20% 1 season
Full Time Organized Crew	Yes	No		
Communications	5 programmable radios	4 programmable radios		
Sawyers	3 agency qualified		None	
Training	80 hours annual training	Basic firefighter training and/or annual firefighter safety refresher		
Fitness	Arduous			
Logistics	Self-sufficient	Not self-sufficient		
Maximum Weight	5100 lbs			
Dispatch Availability	1 hour	Variable		
Production Factor	1.0	.8		N/A
Transportation	Own transportation	Transportation needed		
Tools & Equipment	Fully equipped	Not equipped		
Personal Gear	Arrives with: Crew First Aid kit, personal first aid kit, headlamp, 1 qt canteen, web gear, sleeping bag			
PPE	Arrives with: Hardhat, fire resistant shirt/ pants, 8" leather boots, leather gloves, fire shelter, hearing/ eye protection			

Notes:<sup>1</sup> Interagency Hotshot Crews (IHC) is a Type I crew that exceeds the Type I standards as required by the National IHC Operations Guide (2001) in the following categories:

- Permanent Supervision with 7 career appointments (Superintendent, Assistant Superintendent, 3 Squad Bosses)
  - IHC's work and train as a unit 40 hours per week.
- IHC's are a national resource.



## 62.3 Interagency Fire Use Modules

### 62.3.1 Interagency Fire Use Modules Configuration

As an interagency resource, the Interagency Fire Use Modules are available nationally throughout the fire season. The core module for mobilization is comprised of one (1) module leader and six (6) module crewmembers.

Specific agencies modules may exceed the core module configuration by adding an additional three (3) crewmembers at mobilization. If requested, modules can be configured and mobilized with less than six (6) crewmembers, but only after the ordering unit negotiates this with the sending unit. Any negotiated configurations must be identified within the original ROSS request.

There are seventeen (17) Interagency Fire Use Modules available nationally (9 NPS, 6 FS, 1 BLM, and 1 FWS). The modules are dispersed as follows.

#### NPS – Intermountain

L. Dean Clark – Coordinator  
(303) 969-2124

##### Bandelier Module

SWCC, Albuquerque, NM  
(505) 842-3473

##### Saguaro Module

SWCC, Albuquerque, NM  
(505) 842-3473

##### Yellowstone Module

NRCC, Missoula, MT  
(406) 329-4880

##### Zion Module

EGBCC, Salt Lake City, UT  
(801) 531-5320

#### NPS – Midwest

Scott Beacham – Coordinator  
(402) 661-1768

##### Black Hills Module

RMCC, Lakewood, CO  
(303) 445-4300

##### Buffalo River Module

SACC, Atlanta, GA  
(678) 320-3000

#### NPS – Southeast

Mike Kessler – Coordinator  
(404) 562-3108 ext. 657

Great Smoky Module	SACC, Atlanta, GA (678) 320-3000
Cumberland Gap Module	SACC, Atlanta, GA (678) 320-3000
<u>NPS – Pacific West</u>	Corky Conover – Coordinator (559) 565-3129
Whiskeytown Module	NOCC, Redding, CA (916) 246-5354
<u>FS – Stanislaus NF</u>	Gary Cones – Coordinator (209) 532-3671 x 215
Summit Module	SCC, Riverside, CA (909) 276-6721
Calaveras Module	SCC, Riverside, CA (909) 276-6721
MiWuk Module	SCC, Riverside, CA (909) 276-6721
Groveland Module	SCC, Riverside, CA (909) 276-6721
<u>FS – Inyo NF</u>	Jeff Powers – Coordinator (760) 924-5514
Mammoth Module	SCC, Riverside, CA (909) 276-6721
<u>FS – Lewis and Clark NF</u>	Brad MacBratney – Coordinator (406) 466-5341
Lewis & Clark Module	NRCC, Missoula, MT (406) 329-4880
<u>BLM – Unaweep FUM</u>	Ross Oxford – Coordinator (970) 244-3119
Unaweep Module	RMCC, Lakewood, CO (303) 445-4300

FWS – Balcones Canyonlands NWR Carl Schwope – Coordinator  
(512) 267-9087 ext. 40

Balcones Module                      SACC, Atlanta, GA  
(678) 320-3000

### **62.3.2 Interagency Fire Use Module Mobilization**

Geographic Areas will mobilize local Interagency Fire Use Modules internally. There are local unit agreements to share Interagency Fire Use Modules between bordering units in different Geographic Areas.

The Interagency Fire Use Module Leader will contact the ordering unit to discuss mobilization logistics, need for crew vehicles, specific support equipment required, travel options, delivery point, and check-in requirements during mobilization.

## **62.4 Smokejumpers**

### **62.4.1 Numbers**

There are approximately 440 smokejumpers at the following locations:

BLM Alaska	(Fairbanks)	68
BLM Great Basin	(Boise)	84
FS Region 1	(Missoula)	70
	(Grangeville)	29
	(West Yellowstone)	20
FS Region 4	(McCall)	70
FS Region 5	(Redding)	40
FS Region 6	(N. Cascade)	24
	(Redmond)	<u>35</u>
TOTAL		440

### **62.4.2 Smokejumper Gear, Weights, and Volume**

	<u>LBS.</u>	<u>VOLUME (cu'.)</u>
Jump gear (Includes jump suit, harness, helmet, personal gear bag, pack out bag, and let-down tape)	50 lbs.	4.5 cu'.
Travel Bag	45 lbs.	4.0 cu'.



Main parachute	22 lbs.	1.5 cu'.
Reserve parachute	12 lbs.	1.0 cu'.
Average Smokejumper	175 lbs.	

### 62.5 Pilots – Lead Plane and Smokejumper

The following is a listing of lead plane and smokejumper pilots by location and their qualifications:

**For a complete list of all Pilots – Lead plane and Smokejumper qualified, refer to the following web site:**

<http://www.nifc.gov/nicc/logistics/references/Pilots.pdf>

### 62.6 Rappeller and Helicopter Manager Gear, Weights, and Volume

	LBS.	VOLUME (cu'.)
Travel Bag and line gear	65 lbs.	2.0 cu'.
Rappeller's specialized equipment (rope, genie, harness, & PPE)	30 lbs.	1.0 cu'.
Helicopter Manager's specialized Equipment (policy documents)	30 lbs.	1.0 cu'.

### 62.7 Communications Coordinator (COMC)

#### Duties and Responsibilities:

A. Manage the allocation of communications resources at the Geographic Area level. This includes communications equipment, communications personnel, and associated supplies. The COMC reports to the NIFC Communications Duty Officer (CDO) and directly supports the assigned Geographic Area. The COMC will not be assigned to specific incidents or to an Area Command Team. Orders for the COMC position should originate from the requesting Geographic Area and be placed with NICC. Situations may occur when communications coordination is required between multiple Geographic Areas. Under these circumstances, a COMC may be assigned to a NICC Resource Order to provide overall coordination and support to COMCs assigned to the affected Geographic Areas.

B. Manage the frequency resources for all incidents under assigned jurisdiction. This includes all frequencies for ground tactical, command, logistics, and air operations.

**NOTE:** During complex or multiple fire situations, the COMC will request additional qualified personnel to be assigned as field COMCs. Any situation involving complex air operations will require that the COMC request an Aviation Frequency Coordinator specifically for air operations.

C. Maintains an accurate inventory of all communications equipment assigned to incidents under their control. This includes communications equipment assigned to incidents within a complex.

D. Keep current on the availability of communications resources for future Geographic Area and National requirements. The COMC should be current on procedures needed to obtain such resources. Maintain daily contact with the NIFC CDO.

E. Provide problem-solving recommendations and advice on communications issues to the respective Geographic Area Coordinators, the Area Command Teams, and/or to Incident Management Teams within a complex or on a single incident. National, as well as Geographic Area, priorities will be considered when making recommendations and/or providing advice.

F. Assist incidents with communication system design and in obtaining specialized communications equipment.

## **62.8 Chief-of-Party or Flight Manager**

The Chief-of-Party (COP) or Flight Manager is supervised by the Sending Unit dispatcher until destination is reached. The Chief-of-Party or Flight Manager is responsible for all personnel assigned on the manifest list. The Chief-of-Party or Flight Manager duties are:

A. Explain to all personnel, at the beginning of travel, transportation arrangements, type of equipment, route of travel, stopping points, ETAs, etc.

B. Have copies of manifests covering all personnel assigned, extra copies available for charter aircraft and submission to receiving camps, etc. from sending dispatcher.

C. Ensure proper Flight Following procedures are met. The NICC Flight Following telephone number is 1-800-994-6312.

D. Have the telephone numbers of the sending and receiving dispatcher's offices for use when delays of more than thirty (30) minutes occur in order to give information as to why and how long the delay will be.

- E. Have all personnel within the weight limitations, assembled, and ready to board.
- F. Provide for the safety and welfare of each person assigned to the manifest list.
- G. Check pilot card and aircraft data card for currency and qualifications.
- H. Chief-of-Party/Flight Manager has total responsibility for insuring that all passengers arrive at their destination.
- I. Responsible for signing the Daily Flight Report – Invoices (Form 6500-122 or OAS-23) for all flights (except for domestic air carriers, airlines, and NIFC contract aircraft).
- J. Ensure all personnel have a copy of their Resource Order with request number and position assigned.
- K. For Canadian travel, the Chief-of-Party or Flight Manager will ensure proper documentation is included, as outlined in the Canadian/United States Operating Agreement (Chapter 40).

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## 63 National Incident Management Teams



Teams will be ordered by type (Type 1 or Type 2) and configuration (long or short) by using an Overhead Group request in ROSS.

### 63.1 Type 1 Interagency Incident Management Teams

There are 17 Type 1 Interagency Incident Management Teams. The teams are dispersed as follows:

Northern Rockies	2	California	5
Rocky Mountain	1	Northwest	2
Southwest	2	Alaska	1
Great Basin	2	Southern	2

#### 63.1.1 Interagency Incident Management Team Configuration

Interagency Incident Management Teams ordered through NICC will be requested as either a long or a short team configuration. Any variation from the standard configuration is at the discretion of the requesting unit. The Deputy Incident Commander position is not mandatory. The Incident Commander and the Deputy Incident Commander positions on Interagency Incident Management Teams may only be filled by current agency employees. It is recommended that the following positions also be filled by current agency employees: Finance/Admin. Section Chief Type 1 or 2, the Procurement Unit Leader, the Comp/Claims Unit Leader, and Compensation-for-Injury Specialist.

##### Type 1 / Type 2 Short Team Configuration (Total of 10 positions)

ICT1 / ICT2	Incident Commander Type 1 / Type 2
DPIC	Deputy Incident Commander
SOF1 / SOF2	Safety Officer Type 1 / Type 2
PIO1 / PIO2	Public Information Officer Type 1 / Type 2
OSC1 / OSC2	Operations Section Chief Type 1 / Type 2 ( <b>2 each</b> )
AOBD	Air Operations Branch Director
PSC1 / PSC2	Planning Section Chief Type 1 / Type 2
LSC1 / LSC2	Logistics Section Chief Type 1 / Type 2
FSC1 / FSC2	Finance/Admin. Section Chief Type 1 / Type 2

##### Type 1 / Type 2 Long Team Configuration (Total of 27 positions)

DIVS	Division/Group Supervisor* ( <b>4 each</b> )
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ASGS	Air Support Group Supervisor
ATGS	Air Tactical Group Supervisor
SITL	Situation Unit Leader
RESL	Resources Unit Leader* <b>(2 each)</b>
FBAN	Fire Behavior Analyst
COML	Communications Unit Leader
SPUL	Supply Unit Leader
FACL	Facilities Unit Leader
GSUL	Ground Support Unit Leader
TIME	Time Unit Leader
COMP	Comp/Claims Unit Leader
PROC	Procurement Unit Leader



In addition to the 27 positions identified on the Long Team configuration, Interagency Incident Management Teams may have a maximum of seventeen (17) positions to be negotiated and concurred on by the Incident Commander and the Agency Administrator from the requesting unit. As well, they may bring an additional six (6) trainee positions and six (6) S420/520 command and general staff mentorees. These positions are identified by the Interagency Incident Management Teams and not by receiving unit. Unless notified otherwise, these trainees will be mobilized for incidents on Federal lands.

### **63.1.2 Type 1 Interagency Incident Management Teams Rotation Process**

- A. Type 1 Interagency Incident Management Teams remain on call for a maximum of seven (7) days.
- B. At the time (clock hour and day of the week) a Type 1 Interagency Incident Management Team from national rotation is mobilized, the next eligible Type 1 Interagency Incident Management Team in rotation will be notified and placed in two (2) hour call status and will remain in call status for the next seven (7) days. The next two (2) Type 1 Interagency Incident Management Teams in national rotation will also be notified of the schedule change. Geographic Areas unable to provide a Type 1 Interagency Incident Management Team when ordered for a national assignment will be listed as unavailable on the national rotation List and not be considered until the designated slot rotates into position again.
- C. Geographic Areas with more than one (1) Type 1 Interagency Incident Management Team may decide which “eligible” team responds to a National call. Geographic Areas must pass if no “eligible” Type 1 Interagency Incident Management Team can meet the two-hour call.
- D. Type 1 Interagency Incident Management Teams will be considered unavailable for a National assignment if the primary Incident

Commander is unavailable or it is necessary to have more than two (2) substitutes to fill Command/General Staff positions. The Deputy Incident Commander may be allowed to take the team with Geographic Area Multi-Coordinating Group (GMAC) approval. An Interagency Incident Management Team that is not available for a National assignment will be listed as unavailable on the national rotation list.

E. Within Round 1 of the national rotation, once a Type 1 Interagency Incident Management Team has been committed to an incident, either internally or nationally, it will remain ineligible for a National assignment until all Type 1 Interagency Incident Management Teams have had an assignment. Once all Type 1 Interagency Incident Management Teams have had an assignment within Round 1, the national rotation will begin Round 2, following the same procedures that applied in Round 1.

A committed Type 1 Interagency Incident Management Team that is reassigned to additional incidents prior to being demobilized to home unit will be counted as a single assignment within the round that the team was mobilized.

F. Type 1 Interagency Incident Management Teams that are mobilized but do not actually receive an incident or staging assignment within 48 hours will remain eligible for National assignments in the current round of the National rotation.

G. All assignments, internal or national, count as experience.

H. Geographic Areas having two (2) or more Type 1 Interagency Incident Management Teams may commit two (2) Type 1 Interagency Incident Management Teams internally at the same time prior to going to the national rotation.

I. Once a Type 1 Interagency Incident Management Team, mobilized from the national rotation List is staged, the Geographic Area can commit that team to any fire in within the Geographic Area. If NICC receives another Type 1 Interagency Incident Management Team request, the first eligible Type 1 Interagency Incident Management Team in national rotation will be ordered.

J. The Geographic Area will coordinate with NICC before reassigning an out-of-area Type 1 Interagency Incident Management Team to another incident.

K. Geographic Areas with only one (1) Type 1 Interagency Incident Management Team may stand the team down for rest after coordination with NICC.

- L. The National Multi-Agency Coordinating Group (NMAC) retains the authority to adjust the national rotation when necessary to achieve team experience objectives or for other reasons.
- M. During National Preparedness Level 4-5, or when 50% or more of the Type 1 Interagency Incident Management Teams are assigned, the NMAC will manage all team assignments.
- N. Teams mobilized in the previous calendar year and whose assignment extends into the new calendar year will not be shown as assigned in the new year.

The current list of national rotation and current year assignments for the Interagency Type 1 Incident Management Teams is maintained throughout the calendar year at Web site:

[http://www.nifc.gov/nicc/logistics/teams/imt\\_rotate.pdf](http://www.nifc.gov/nicc/logistics/teams/imt_rotate.pdf)

## **63.2 National Area Command Teams**

There are four (4) National Area Command Teams. All requests for National Area Command Teams will be placed through established ordering channels to NICC.

### **63.2.1 National Area Command Team Configuration**

National Area Command Teams are comprised of six (6) positions: four (4) specific and two (2) trainees identified by the Area Commander.

Area Commander and Assistant Area Command positions may only be filled by current agency employees.

ACDR	Area Commander
ACPC	Assistant, Area Commander, Planning
ACLC	Assistant, Area Commander Logistics
ACAC	Area Command Aviation Coordinator
	Area Command trainee * <b>(2 each)</b>

### **63.2.2 National Area Command Team Rotation Process**

- A. National Area Command Teams remain on call for a maximum of 14 days.
- B. At the time (clock hour and day of the week) a National Area Command Team from National rotation is mobilized, the next eligible National Area Command Team in rotation will be notified and placed in



two (2) hour call status and will remain in call status for the next 14 days. The next two (2) National Area Command Teams in national rotation will also be notified of the schedule change. A National Area Command Team that is not available when ordered by NICC will not be considered until the designated slot rotates into position again.

C. Teams that receive an assignment will be out of the national rotation until all National Area Command Teams have had an assignment.

The current list of national rotation and assignments for the National Area Command Teams is maintained throughout the calendar year at Web site: <http://www.nifc.gov/news/nicc.html>.

### **63.3 Interagency Fire Use Management Teams**

There are five (5) Interagency Fire Use Management Teams available. The teams are dispersed as follows:

Northern Rockies	2	Eastern	1
Rocky Mountain	1	Southwest	1

If needed, Geographic Areas may temporarily configure additional Interagency Fire Use Management Teams from existing Type 2 Incident Management Teams.

All Interagency Fire Use Management Teams will be configured and mobilized as described below.

#### **63.3.1 Interagency Fire Use Management Teams Configuration**

Interagency Fire Use Management Teams will consist of the following qualified positions:

ICT2	Incident Commander Type 2
SOF2	Safety Officer Type 2
PIO2	Public Information Officer Type 2
OSC2	Operations Section Chief Type 2
PSC2	Planning Section Chief Type 2
LSC2	Logistics Section Chief Type 2
LTAN	Long Term Fire Behavior Analyst

In addition to the above, three positions to be determined after discussion with ordering unit. At least one (1) member of each Interagency Fire Use Management Team will be qualified as a Fire Use Manager Type 1.

### **63.3.2 Interagency Fire Use Management Teams Rotation Process**

- A. The seasonal availability for Interagency Fire Use Management Teams will commence at 0001 on the first Tuesday of April and run through 2400 on the last Monday of October.
- B. Interagency Fire Use Management Teams remain on call for a maximum of seven (7) days.
- C. At the time (clock hour and day of the week) a Interagency Fire Use Management Team from national rotation is mobilized, the next eligible Interagency Fire Use Management Team in rotation will be notified and placed in two (2) hour call status and will remain in call status for the next seven (7) days. The next two (2) Interagency Fire Use Management Teams in national rotation will also be notified of the schedule change. Geographic Areas unable to provide a Interagency Fire Use Management Team when ordered for a National assignment will be listed as unavailable on the National Fire Use Management Team Rotation List and not be considered until the designated slot rotates into position again.
- D. Geographic Areas with more than one (1) Interagency Fire Use Management Team may decide which “eligible” team responds to a National call. Geographic Areas must pass if no “eligible” Interagency Fire Use Management Team can meet the two-hour call.
- E. Geographic Areas with more than one (1) Interagency Fire Use Management Team may commit more than one (1) internally at the same time prior to going to the national rotation.
- F. Once an Interagency Fire Use Management Team, mobilized from the National Interagency Fire Use Management Team Rotation List is staged, the Geographic Area can commit that team to any fire in within the Geographic Area. If NICC receives another Interagency Fire Use Management Team request, the first eligible Interagency Fire Use Management Team in national rotation will be ordered.
- G. The Geographic Area will coordinate with NICC before reassigning an out-of-area Interagency Fire Use Management Team to another incident.
- H. Geographic Areas with only one (1) Interagency Fire Use Management Team may stand the team down for rest after coordination with NICC.

I. The National Multi-Agency Coordinating Group (NMAC) retains the authority to adjust the national rotation when necessary to achieve team experience objectives or for other reasons.

J. During National Preparedness Level 4-5, or when 50% or more of the Interagency Fire Use Management Teams are assigned, the NMAC will manage all team assignments.

K. The Interagency Fuels Committee Representative is responsible for briefing the NMAC to assure the national prioritization and that critical reserve needs can be met.

The current list of national rotation and assignment history for the Interagency Fire Use Management Teams is maintained throughout the calendar year at Web site

[http://www.nifc.gov/nicc//logistics/teams/fumt\\_rotate.pdf](http://www.nifc.gov/nicc//logistics/teams/fumt_rotate.pdf)

#### **63.4 National Park Service All-Hazard Incident Management Team**

There is one (1) NPS All-Hazard Incident Management Team for National use. This team is available throughout the calendar year. Call-up time for the Team Leader and members is eight (8) hours.

##### **63.4.1 National Park Service All-Hazard Management Teams Mobilization Process**

A. Ordering units will place requests for the National Park Service All-Hazard Management Team Interagency Fire Use in ROSS through the GACC to NICC using an Overhead Group Request.

B. NICC will notify the All-Hazard Incident Commander through established ordering channels.

C. The All-Hazard Incident Commander will contact the Requesting Unit to ascertain the anticipated workload and number of team members required.

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## 64 Incident Support Teams

### 64.1 National Interagency Buying Teams

There are eleven (10) National Interagency Buying Teams.. The teams are dispersed as follows.

Northern Rockies	1
Rocky Basin	1
Eastern	1
Southwest	2
California	2
Northwest	2
Southern	1

#### 64.1.1 National Interagency Buying Teams Configuration

National Interagency Buying Teams are comprised of a leader and six team members. One of the six members may be assigned as an assistant or deputy leader. In addition to the seven-member team, personnel from the incident host agency or alternate buying team members may be added, as needed, to supplement the primary team. One (1) member of the team must be a Contracting Officer (GS-1102-11).

National Interagency Buying Teams will consist of the following positions:

- A. Three (3) qualified procurement personnel.
- B. Three (3) personnel support positions.
- C. One (1) procurement or leader trainee.

#### 64.1.2 National Interagency Buying Teams Rotation Process

A. National Interagency Buying Teams will remain on call for a maximum fourteen (14) days.

B. At the time (clock hour and day of week) a National Interagency Buying Team from the National Interagency Buying Team Rotation list is mobilized, the next eligible National Interagency Buying Team in rotation will be notified and will remain in call status for the next fourteen (14) day period. The next two (2) National Interagency Buying Teams in National rotation will also be notified of the schedule change. Geographic Areas unable to provide a National Interagency Buying Team when ordered for a national assignment will be listed as unavailable on the National Interagency Buying Team Rotation list and not be considered until the designated Geographic Area slot rotates into position again.

C. Geographic Areas with more than one (1) National Interagency Buying Team may decide which “eligible” team responds to a National call. Geographic Areas must pass if no “eligible” National Interagency Buying Team can meet the 24-hour call.

D. National Interagency Buying Teams will be considered unavailable for a National assignment if more than one (1) procurement position is to be filled with a substitute.

E. The National Interagency Multi-Agency Coordinating Group (NMAC) retains the authority to adjust the National Interagency Buying Team Rotation list when necessary to achieve team experience objectives or for other reasons.

The current National Interagency Buying Team Rotation list and team’s assignments can be found at the following web site:  
[http://www.nifc.gov/nicc/logistics/teams/buy\\_rotate.pdf](http://www.nifc.gov/nicc/logistics/teams/buy_rotate.pdf)

## **64.2 Administrative Payment Teams**

There are four (4) National Park Service Administrative Payment Teams.

### **64.2.1 Administrative Payment Teams Configuration**

National Park Service Teams consist of the following positions:

- A. One (1) Team Leader.
- B. One (1) Contracting Officer.
- C. Two (2) Administrative Assistants.

Actual team composition will be determined by the Team Leader and the ordering units administrative staff.

### **64.2.2 National Administrative Payment Team Rotation Process**

A. National Administrative Payment Team will remain on call for a maximum fourteen (14) days.

B. The rotation will change on alternate Tuesdays, at 2400 Mountain Time.

Team 1:	02/01/06 – 02/14/06
	03/29/06 – 04/11/06
	05/24/06 – 06/06/06
	07/19/06 – 08/01/06

09/13/06 – 09/26/06  
11/08/06 – 11/21/06

Team 2: 02/15/06 – 02/28/06  
04/12/06 – 04/25/06  
06/07/06 – 06/20/06  
08/02/06 – 08/15/06  
09/27/06 – 10/10/06  
11/22/06 – 12/05/06

Team 3: 01/04/06 – 01/17/06  
03/01/06 – 03/14/06  
04/26/06 – 05/09/06  
06/21/06 – 07/04/06  
08/16/06 – 08/29/06  
10/11/06 – 10/24/06  
12/06/06 – 12/19/06

Team 4: 01/18/06 – 01/31/06  
03/15/06 – 03/28/06  
05/10/06 – 05/23/06  
07/05/06 – 07/18/06  
08/30/06 – 09/12/06  
10/25/06 – 11/07/06  
12/20/06 – 01/02/07

Team 1:	Rose Pollard TX-LAP (505) 842-3473	SWCC, Albuquerque, NM
Team 2:	Debra Ledford SC-KMP (678) 320-3000	SACC, Atlanta, GA
Team 3:	Linda Kelly TN-BSP (678) 320-3000	SACC, Atlanta, GA
Team 4:	Chuck Shoemake AR-FSP (678) 320-3000	SACC, Atlanta, GA

### 64.3 Burned Area Emergency Response Team

The Department of the Interior (DOI) maintains two (2) standing National Interagency Burned Area Emergency Response (BAER) Teams for dispatch to only the most complex BAER incidents involving risks to human life or critical Federal assets. Potential floods, mud and debris flows, watershed/municipal water supplies, urban interface, and complex

and multiple jurisdictions are the dispatch prioritization criteria issues factored into the mobilization decision.

Less complex incidents will use regional/state or local ad hoc BAER teams and/or resources from agencies/regions.

### **64.3.1 Burned Area Emergency Response Team Configuration**

The initial callout of the National Interagency Burned Area Emergency Response Team will consist of thirteen (13) people filling the following positions.

- A. One (1) BAER Team Leader
- B. One (1) Deputy BAER Team Leader
- C. One (1) BAER Environmental Specialist
- D. One (1) BAER Documentation Specialist
- E. Two (2) BAER Geographic Information Specialist (GIS)
- F. One (1) BAER Hydrologist
- G. One (1) BAER Soil Scientist
- H. One (1) BAER Geologist
- I. One (1) BAER Biologist
- J. One (1) BAER Forester
- K. One (1) BAER Cultural Resource Specialist
- L. One (1) BAER Botanist

### **64.3.2 Burned Area Emergency Response Team Mobilization Process**

During National Preparedness Levels 1-3, the ordering unit's agency administrator will coordinate any potential National Interagency BAER Team assignment with the agency Regional/State Baer Coordinator, agency National BAER Coordinator and National Interagency BAER Team Leader.

During National Preparedness Levels 4-5, National Interagency BAER Team assignments will be coordinated through the National Multi-Agency Coordinating Group (NMAC).

## **64.4 National Fire Prevention Education Teams**

There are 30 National Fire Prevention Team Leaders with the possible number of teams per Geographic Area dispersed as follows:

Northern Rockies	1	California	3
Rocky Mountain	2	Northwest	1
Southwest	1	Eastern	3
Eastern Great Basin	4	Southern	15



#### **64.4.1 National Fire Prevention Education Team Configuration**

The minimum mobilization will be one (1) Team Leader and two (2) team members, consisting of the following positions:

- A. PETL - Fire Prevention Education Team Leader.
- B. PETM - Fire Prevention Education Team Member
- C. PIO1 – Public Information Officer Type 1 or,  
PIO2 – Public Information Officer Type 2 or,  
THSP – Public Affairs (agency employee only)

Additional positions that can be utilized include:

- \*PETL (T) –Fire Prevention Education Team, Leader Trainee
- \*PREV – Fire Prevention Technician

Actual team composition will be determined by the team leader and the ordering unit on a case-by-case basis based on the needs of the assignment.

#### **64.4.2 National Fire Prevention Education Team Rotation Process**

- A. National Fire Prevention Education Teams will be on a maximum fourteen (14) day rotation.
- B. National Fire Prevention Education Teams have a seventy-two (72) hour call status and will remain in the on call status for the duration of the fourteen (14) days.
- C. Geographic Areas with more than one (1) National Fire Prevention Education Team may decide which team responds to a National call.
- D. Geographic Areas should commit all internal teams before placing requests to NICC.
- E. If NICC receives a request for National Fire Prevention Education Team, the first available team in scheduled rotation will be ordered.
- F. The rotation will change on alternate Tuesdays, at 2400 Mountain Time.

**Northern Rockies**

01/03/06 – 01/16/06  
04/25/06 – 05/08/06  
08/15/06 – 08/28/06  
12/05/06 – 12/18/06

**Rocky Mountain**

01/17/06 – 01/30/06  
05/09/06 – 05/22/06  
08/29/06 – 09/11/06  
12/19/06 – 01/01/07

**Southwest**

01/31/06 – 02/13/06  
05/23/06 – 06/05/06  
09/12/06 – 09/25/06

**Eastern Great Basin**

01/14/06 – 02/27/06  
06/06/06 – 06/19/06  
09/26/06 – 10/09/06

**Southwest**

02/28/06 – 03/13/06  
06/20/06 – 07/03/06  
10/10/06 – 10/23/06

**Northwest**

03/14/06 – 03/27/06  
07/04/06 – 07/17/06  
10/24/06 – 11/06/06

**Southern**

03/28/06 – 04/10/06  
07/18/06 – 07/31/06  
11/07/06 – 11/20/06

**Eastern**

04/11/06 – 04/24/06  
08/01/06 – 08/14/06  
11/21/06 – 12/04/06

**64.4.3 National Fire Prevention Education Team Coordinators**

Northern Rockies:	Cathy Scofield (406) 329-3409	Missoula, MT
Rocky Mountain:	Scott Woods (303) 404-9057	Broomfield, CO
Southwest:	Mike Baca (505) 842-3804	Albuquerque, NM
Eastern Great Basin:	Jeannette Hartog (801) 625-5245	Ogden, UT
Northwest:	Dewey Tate (503) 808-2586	Portland, OR
Southern:	William Sweet (205) 916-0569	Birmingham, AL
Eastern:	Maureen Brooks (610) 557-4146	Newtown Square, PA

## **64.5 Wildland Fire and Aviation Safety Teams (FAST)**

### **64.5.1 Wildland Fire and Aviation Safety Team Configuration**

Wildland Fire and Aviation Safety Teams include a Team Leader, who is either an Agency Administrator or Fire Program Lead with previous experience as a FAST member; a Safety and Health Manager; and other members with a mix of skills from Fire and Aviation Management

## **64.6 Aviation Safety Assistance Team (ASAT)**

### **64.6.1 Aviation Safety Assistance Team Configuration**

The following configuration will be used when ordering an Aviation Safety Assistance Team (ASAT).

- A. THSP – Safety Specialist.
- B. THSP – Helicopter Specialist.
- C. THSP – Fixed Wing Specialist.
- D. THSP – Aviation Manager Inspector
- E. THSP – ASAT Trainee as identified by Team Leader.

### **64.6.2 Aviation Safety Assistance Team Mobilization Process**

Teams require twenty-four (24) hours for mobilization.

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